

## The Only Place In Town

**Restaurant • Catering • Hot Lunch Services** 

110 W. Sierra Madre Blvd. Sierra Madre, Ca. 91024 (626) 355-3502

www.theonlyplaceintown.com

## **Payments and Cancelation Policy**

We are honored to be entrusted with feeding your children at Pasadena Christian School. The following are policies enacted to provide quality lunches and to ensure our service is consistent, efficient and responsive.

**Payments and the convenience fee.** We have migrated to an online system that only accepts credit card payments, and the processor charges a convenience fee per transaction. In order to mitigate this cost, we are able to suggest the following ideas:

- 1. The fee is only charged once per payment, so if you have multiple children, enter all orders first and make payment at the end.
- We will be posting a couple menus (months) at a time. If it is helpful to you, you can order as much as you would like in advance, as the fee will only be charged once per payment.

Cancelations: Lunches can be canceled until 11:59 pm on the day prior to absence for a full credit. After 12am, no changes can be made. However, we request that you make the cancelations as soon as you know about them, as it helps us keep costs down.

Cancelations are made in the same way they are ordered. Simply go to the order form and deselect the day/item. The credit will be automatically applied to your account. Credits must be used within the school year.